

Dear Parents/Guardians,

Re: Parent/Guardian Occupation Confirmation.

We ask for your assistance by completing and returning the attached form as soon as possible

The amount of funding the College receives from the Victorian Government determines the quality of resources and educational programs we can provide for students. Each school budget is calculated using a range of formulas. One component of our government funding is based on Parent Occupation Groups. Therefore it is imperative that we maintain accurate Parent Occupation information on our database to ensure that we receive all relevant funding.

Please do not overstate your occupation as this could adversely affect the amount of funding we receive. As per the list below, this means that parents in Occupation A attract the least funding.

Occupation Group	Occupation Category Description	Weighting
N	Unemployed & pensioners (for 12 months or longer)	1
D	Machine operators, hospitality staff, assistants, labourers and related workers	0.75
C	Tradesmen/women, skilled office, sales and service staff	0.5
B	Other business managers, arts/media/sports persons and associate professionals	0.25
A	Senior management in large business organisation, government administration and defence, and qualified professionals	0

This information is strictly confidential and is only collected to provide a statistical number to the government to enable us to receive additional funding

If you have any questions or queries please do not hesitate to contact the Business Manager, Denise Sadler Ph: 9848 4677

Yours sincerely,

ÉVA McMASTER
 Principal

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Parent/Guardian Occupation Confirmation

Please return to the General Office as soon as possible

Please include your Occupation and Occupational Group Code e.g. Occupation: Tradesman

Student Name:

Parent/Guardian Name 1:

Occupation Group Code Occupation:

Parent/Guardian Name 2:

Occupation Group Code Occupation: